

Implementation Regulation for Asia University Student Emergency Relief Fund

Date of application:

Name		Identification No.		Registered address and telephone		
Student ID		Department and Class		Filing personnel	Class teacher's signature	Department head's signature
Student's emergency details				Emergency relief fund amount applied	NTD	
				Account to be transferred to	Account Name: _____ Account No.: _____ <div style="text-align: right; margin-right: 50px;">_____ Bank</div> (Post Office)	
Person in charge		Approval by dean of Student Affairs			Accounting Office	Approval by Principal
1. Checked and in compliance with Article Paragraph 2. The relief fund shall be released upon approval						
Note	1. This form is to be filled in by the teacher, head of department or counselling instructor based on facts (shaded areas are to be filled in), and submitted to the Student Affairs Office (Student Assistance Section), where they will submit it for approval. 2. To facilitate the relief fund approval, please attach the relevant documents.					